



Mid Michigan Waste Authority Executive Committee Meeting Minutes

9:30 am – May 18, 2017
MMWA Office – 2063 S Miller Rd/James Twp

Following are the minutes of the regular meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, May 18, 2017, at the Mid Michigan Waste Authority office, James Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

I. Welcome and Public Comment

Chair Grunwell called the meeting to order at 9:30 am. Public comment solicited – no public in attendance.

II. Member Attendance Roll

7 present – quorum achieved

Members Present

Village of Birch Run/P. Moore		Saginaw Twp/S. Grunwell
Carrollton Twp/M. Pilkington		Tittabawassee Twp/T. Metiva
Jonesfield Twp/L. Tibbits		City of Zilwaukee/J. Zittel
City of Saginaw/P. Karwat		

Members Absent

Brant Twp/P. Cooper		Thomas Twp/R. Taylor
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Staff / Guests / Public

Staff: K. Tessin/Administrative Director; K. Guinn/Customer Service Representative; Ken Berthiaume/Berthiaume & Company.

III. Review Minutes and Other Information

A. Approve Meeting Minutes

The minutes of the March 23, 2017, MMWA Executive Committee meeting were provided in the meeting packet.

Motion by Jonesfield Twp/Tibbits, seconded by City of Zilwaukee/Zittel, to approve the March 23, 2017, meeting minutes as presented.

Passed unanimously

IV. Financial Information Review and/or Approval

A. MMWA 2016 Audit – Berthiaume Presentation

The 2016 Audit was reviewed by Ken Berthiaume/Berthiaume & Company. Berthiaume suggests that the Authority establish a policy to capitalize resources and will provide Tessin with a sample policy. The reduction to the amount the Authority receives from the SCSWF was discussed. Tessin will be researching restricted and unrestricted funds.

Motion by Village of Birch Run/Moore, seconded by Carrollton Twp/Pilkington, to recommend to the

Board of Trustees acceptance of the 2016 Audit.

Passed unanimously

B. MMWA 2017 YTD Financials

Tessin noted that YTD financials are as expected with MMWA at approximately 20% of budget through March 2017. Recyclables processing costs have dipped below landfill disposal costs for some months and total 6.03% of budgeted amount YTD.

V. Organizational/Administrative Items; Information &/or Approval

A. MMWA Restated Membership Contracts Update

Tessin updated members on the status of returned membership documents. Members have until July 1, 2017 to return documents.

B. Waste Management Proposal related to State of Michigan 2017 Fuel Tax Increase

Waste Management (WM) is asserting, under Section 7 subsection A6 of the contract, its alleged right to increase the per household collection cost \$0.013/per household/per wastestream beginning June 1, 2017. WM's reasoning for increasing the collection cost is that the State of Michigan Fuel Tax was increased as of January 1, 2017, while the Federal Compressed Natural Gas (CNG) tax credit expired on December 31, 2016. Tessin questioned whether MMWA should be impacted by this increase, since the Saginaw Hauling District does not use CNG vehicles, and language pertaining to the tax credit and CNG is not included in the contract or fuel supplement arrangement.

City of Saginaw/Karwat noted that fuel prices are lower than they were when the fuel supplement was initiated and questions why, as fuel prices are nowhere near the threshold, should the Authority take on any increase in costs.

It was agreed that the Authority will decline to pay an increase to collection costs, but that MMWA counsel will look into it before a final answer is given to WM. Tessin stated that she had informed WM that the Authority would need to see if they have an obligation first, before the matter can be discussed further. She sent Dave Meyer/Smith Bovill an email outlining WM's proposal and listing her concerns. Meyer provided her with confirmation that he will look into the issues she raised.

C. Programming/Public Outreach Committee Report

The Programming Committee has not met; no report. Tessin shared that the website is looking great and is currently set to launch on May 30.

D. Personnel Committee Report

The Personnel Committee has not met; no report.

E. Finance Committee Report

At the last Finance Committee meeting, April 20, 2017, the group discussed the use of a credit card to pay recurring monthly bills. Tessin explained that Meyer spoke with the audit department of the state treasury department and found that existing rules do not align with current technology. Meyer's opinion is that the audit report is the issue if MMWA would like to borrow money in the future. He also suggests that MMWA put together a cautiously phrased resolution, that would specify which payments would be made by credit card, and a credit card policy.

Tessin also shared that she plans to discuss getting a better return with 1st State Bank.

VI. Program Items: Information &/or Approval

A. Special Waste Collection Update

MMWA's 2017 household special waste collection season started on May 2. There were 125 cars in attendance for the first e-waste drop-off day. Two paint drop-off days have taken place and brought in 96 cars on the first event, and 60 on the second. Between the three events, the Authority received a total of \$254 in donations from attendees.

B. Report from MMWA Community Engagement Officer

Tessin reported that the Earth Day at the zoo event had nearly 1700 attendees, with the first 400 getting in free with a recyclable plastic container. Children were able to enjoy free crafts, activities and resources from MMWA and ten community partners. The post-event evaluations we received from our partners were extremely positive. New to the event this year were readings by local celebrities, which included State Representative Vanessa Guerra.

The Authority received \$3,105 from the 2017 DEQ Recycling Grant. We were one of just 13 entities in Michigan to receive a recycling education grant. The only other recipient in our area was Hemlock Public schools; their superintendent has reached out to the Authority for assistance. Carol Somers/Community Engagement Officer has a meeting scheduled to learn more about their project and identify how MMWA can support their efforts.

VII. Other

A. Member/Staff Other
None

B. Next Board Meeting: 9:30 am, Monday, June 12, 2017 @ Thomas Twp Public Safety Bldg

C. Next Executive Committee Meeting: rescheduled for 9:30 am, Thursday, July 20, 2017 @ MMWA

VIII. Adjourn

Motion by Tittabawassee Twp/Metiva, seconded by Jonesfield Twp/Tibbits, to adjourn the meeting at 10:36 am.

Passed unanimously

Submitted by: Katharine Tessin/Administrative Director _____