



Mid Michigan Waste Authority Executive Committee Meeting Minutes

9:30 am – January 26, 2017
MMWA Office – 2063 S Miller Rd/James Twp

Following are the minutes of the regular meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, January 26, 2017, at the Mid Michigan Waste Authority office, James Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

I. Welcome and Public Comment

Chair Grunwell called the meeting to order at 9:31 am. Public comment solicited – no public in attendance.

II. Member Attendance Roll

9 present – quorum achieved

Members Present

Village of Birch Run/P. Moore		Saginaw Twp/S. Grunwell
Brant Twp/P. Cooper		Thomas Twp/R. Taylor
Carrollton Twp/M. Pilkington		Tittabawassee Twp/T. Metiva
Jonesfield Twp/L. Tibbits		City of Zilwaukee/J. Zittel
City of Saginaw/P. Karwat		

No Members Absent

Staff / Guests / Public

Staff: K. Tessin/Administrative Director; K. Guinn/Customer Service Representative; Carol Somers/Community Engagement Officer; David Meyer/Smith Bovill, PC, no other public or guests in attendance.

III. Closed Session

A. Enter Closed Session – Enter into Closed Session at 9:32 am

Motion to enter into closed session by Tittabawassee Twp/Metiva, seconded by Jonesfield Twp/Tibbits.

Passed unanimously

B. Closed Session – Exit into Open Session at 10:35 am

Motion to exit closed session and enter into open session made by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore.

Passed unanimously

Motion by Jonesfield Twp/Tibbits, seconded by Village of Birch Run/Moore, to approve the January 28, 2016, May 19, 2016, September 22, 2016, November 17, 2016, and January 9, 2017, closed meeting minutes as presented.

Passed unanimously

IV. Review Minutes and Other Information

A. Approve Meeting Minutes

The minutes of the November 17, 2016, MMWA Executive Committee meeting and the January 9, 2016 Special Call Executive Committee meeting were provided in the meeting packet.

Motion by City of Zilwaukee/Zittel, seconded by Tittabawassee Twp/Metiva, to approve the January 9, 2017, meeting minutes as presented.

Passed unanimously

V. Financial Information Review and/or Approval

A. MMWA 2016 YTD Expenses

Tessin reviewed MMWA 2016 YTD expenses noting the Authority is at about 90% overall of budget estimates at this time. Composting came in at about 121% of what had been forecasted; this was due to extremely high yard waste volumes in October and November. The 2016 YW volumes were among the three highest YW totals over the last 12 years. The fuel supplement was never triggered.

VI. Organizational/Administrative Items; Information &/or Approval

A. ReCommunity Update

Tessin commented that Bay City's recyclables processing contract with ReCommunity is up this year, and the city's new contract is the same as MMWA's contract, which confirms that ReCommunity is being consistent in its pricing.

B. Personnel Committee Report

The Personnel Committee met this week with MMWA staff to review wage increases and job descriptions.

C. Finance Committee Report

The Finance Committee has not met.

D. Programming/Public Outreach Committee Report

The Programming/Public Outreach Committee has not met.

VII. Program Items: Information &/or Approval

A. CCRC/Special Waste Drop-off Days Update

Tessin announced a tentative plan for the 2017 household special waste drop-off days. The length of the season will be expanded to run from May to September, but the number of events will decrease, based on 2016 program participation data. There will be two paint/non-toxic drop-off days, one household hazardous waste day, and one e-waste day per month. If SVRC, the Authority's e-waste vendor, holds its own drop-off days this summer, MMWA will assist in promoting those events and directing residents to utilize them. There will be one Saturday event in September, and one evening event in August to meet the needs of resident who cannot attend daytime events on weekdays. The Saginaw County Department of Public Health has committed to providing one staff person to help with the paint/non-toxic and household hazardous waste events; in 2016 SCDPH provided two staff members at each event. MMWA will have more information to share in March.

B. Report from MMWA Community Engagement Officer

Somers reported that she and Tessin met with BoxCar Studio staff via videoconference to kick off planning for the new website. The meeting went very well, and the BoxCar team has been enthusiastic and responsive. One new feature of the website will be a "How do I?" tool that allows website users to ask how to dispose of their unwanted household refuse.

Somers shared promotional materials for a new recycling education initiative, Rethink Your Recycling, which addresses some of the most common “Can I recycle this?” questions. The campaign aims to educate “wishful recyclers” in particular, as passionate recyclers often put non-recyclables in their recycling containers, hoping that they can be recycled. The promotional materials will be distributed via email to members on the third Monday of each month; there will be a PDF that can be printed and placed in public areas, and graphic images that can be posted on websites and social media platforms.

Somers announced that MMWA’s Earth Day Celebration will be held on Saturday, April 22 at the Children’s Zoo at Celebration Square in Saginaw from 10 am to 2 pm. The first 400 people who bring a recyclable beverage container will be admitted for free.

VIII. Other

A. Member/Staff Other

None

B. Next Board Meeting: 9:30 am, Monday, February 13, 2017 @ Thomas Twp Public Safety Bldg

C. Next Executive Committee Meeting: 9:30 am, Thursday, March 23, 2017 @ MMWA

IX. Adjourn

Motion by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore, to adjourn the meeting at 10:54 am.

Passed unanimously

Submitted by: Katharine Tessin/Administrative Director _____