



# Mid Michigan Waste Authority Executive Committee Meeting Minutes

9:30 am – September 28, 2017  
MMWA Office – 2063 S Miller Rd/James Twp

Following are the minutes of the regular meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, September 28, 2017, at the Mid Michigan Waste Authority office, James Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

## I. Welcome and Public Comment

Chair Grunwell called the meeting to order at 9:31 am. Public comment solicited – Jill Reynolds/Waste Management Public Sector Representative and Pat Greve/Waste Management Area Manager, Public Sector Solutions, in attendance. Reynolds and Greve introduced themselves and explained their perspective roles with Waste Management and the Authority.

## II. Member Attendance Roll

8 present – quorum achieved

### Members Present

Village of Birch Run/P. Moore		Saginaw Twp/S. Grunwell
Carrollton Twp/M. Pilkington		Thomas Twp/R. Taylor
Jonesfield Twp/L. Tibbits		Tittabawassee Twp/T. Metiva
City of Saginaw/P. Karwat		City of Zilwaukee/J. Zittel

### Members Absent

Brant Twp/P. Cooper		
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### Staff / Guests / Public

Staff: K. Tessin/Administrative Director; K. Guinn/Customer Service Representative; C. Somers/Community Engagement Officer; Pat Greve/Waste Management Area Manager, Public Sector Solutions; Jill Reynolds/Waste Management Public Sector Representative.

## III. Review Minutes and Other Information

### A. Approve Meeting Minutes

The minutes of the July 25, 2017, MMWA Executive Committee meeting were provided in the meeting packet.

*Motion by Village of Birch Run/Moore, seconded by Jonesfield Twp/Tibbits, to approve the July 25, 2017, meeting minutes as presented.*

*Passed unanimously*

## IV. Financial Information Review and/or Approval

### A. 2017 YTD Financials

Tessin noted that YTD financials are as expected with MMWA at a little over 50% of budget through July 2017. Recyclables processing continues to be just under per ton landfill cost. Halfway through the yard waste season, MMWA is at about 60% of budget, which mirrors last year. Administration and

programming costs are significantly under budget.

## **B. Draft 2018 Solid Waste Services Estimates**

Tessin gave an overview of the Draft 2018 Solid Waste Services Estimates, which were provided in the meeting packet, noting that she again took a very conservative approach in drafting the estimates. Total collection costs will only vary if the number of households changes in a community as the cost per household was established in the collection contract. Tessin recommended a slight increase in estimated disposal costs; any variances in disposal costs will be due to volume as the per ton cost was established in the disposal contract. Yard waste volume has been high, so there is a recommended increase in estimated costs of about \$1.40/household/per year for communities with yard waste service. The \$8.50/cy cost is fixed as established in the composting agreement. The biggest variable remains recyclables processing costs.

*Motion by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore, to recommend approval of the 2018 Solid Waste Services Estimates to the Board of Trustees.*

*Passed unanimously*

## **V. Organizational/Administrative Items: Information &/or Approval**

### **A. Update – Publication of Notice of Resolution of Approval of Member Contract**

MMWA has not received any calls or questions related to the publication of notice of resolution of approval of member contracts. MMWA will have met its legal obligation 45 days after the notice was published. After the first of the year, Tessin will begin working on the bylaws and articles of incorporation.

### **B. Update – Waste Management Proposal**

Waste Management Area Manager Pat Greve said Waste Management values its relationship with Mid Michigan Waste Authority and is tabling its request for additional money related to the state fuel tax increase and the expiration of a federal gas tax credit.

### **C. Programming/Public Outreach Committee Report**

The Programming Committee has not met; no report.

### **D. Personnel Committee Report**

The Personnel Committee has not met; no report.

### **D. Finance Committee Report**

The Finance Committee has not met; no report.

## **VI. Program Items: Information &/or Approval**

### **A. Update – Special Waste Collections**

Tessin reported that 2017 was another successful year for MMWA's household special waste program, with 2,297 cars taking part in 22 events from May through September. Residents from all 34 MMWA member communities participated. There were five standalone Tech Tuesday events, 10 standalone Paint Wednesday events, three standalone hazardous waste events, two document shredding events, and two combination "All in One" events through which residents could drop off hazardous waste, paint, and electronics all in one day. MMWA also piloted eyeglass collection. Numbers to date show more than 60,000 pounds of electronics were collected, and more than 151,000 pounds of hazardous waste and paint were collected, for a total of more than 210,000 pounds of problem wastes diverted from the landfill. There were no significant safety issues, and more than \$3,100 in donations were collected versus \$809 in 2016.

## **B. Report from MMWA Community Engagement Officer**

Somers reported on several public outreach events MMWA took part in this summer, including Saginaw's Light Up the City event, Saginaw County Parks Family Night, library summer reading programs and summer camps, and farmers markets. MMWA staff will be participating in some professional development and educational activities in upcoming months, including a Resource Recovery Educators of Michigan meeting, a Recycling Partnership seminar on China's scrap ban, and the DEQ's Waste and Materials Management Conference. MMWA is pleased to be hosting the Michigan Recycling Coalition regional outreach meeting on October 18. Somers and Tessin recently met with Brian Burke from the MDEQ about the plan to shift the curbside education pilot to Spring 2018, as MMWA did not receive grant paperwork in time to start the project as planned in July. The popular holiday light recycling drive will return November 15 and run through January 15, 2018. Posters will be mailed to member municipalities and community partners prior to the start date.

## **VII. Closed Session**

### **A. Enter Closed Session – Enter into Closed Session at 10:20 am**

*Motion to enter into closed session by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore.*

*Passed unanimously*

### **B. Closed Session – Exit into Open Session at 11:20 am**

*Motion to exit closed session and enter into open session made by Village of Birch Run/Moore, seconded by Tittabawassee Twp/Metiva.*

*Passed unanimously*

### **C. Approve Closed Session Meeting Minutes**

*Motion by Village of Birch Run/Moore, seconded by Tittabawassee Twp/Metiva, to approve the Closed Session meeting minutes as presented.*

*Passed unanimously*

## **VIII. Other**

### **A. Member/Staff Other**

None

**B. Next Board Meeting:** 9:30 am, Monday, October 9, 2017 @ Thomas Twp Public Safety Bldg

**C. Next Executive Committee Meeting:** 9:30 am, Thursday, November 16, 2017 @ MMWA

## **IX. Adjourn**

*Motion by City of Zilwaukee/Zittel, seconded by City of Saginaw/Karwat, to adjourn the meeting at 11:21 am.*

*Passed unanimously*

Submitted by: Katharine Tessin/Administrative Director \_\_\_\_\_