



**Mid Michigan Waste Authority  
Executive Committee Meeting Minutes**

**9:30 am – January 25, 2018  
MMWA Office – 2063 S Miller Rd/James Twp**

Following are the minutes of the regular meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, January 25, 2018, at the Mid Michigan Waste Authority office, James Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

**I. Welcome and Public Comment**

Chair Grunwell called the meeting to order at 9:33 am. Public comment solicited – no public in attendance.

**II. Member Attendance Roll**

8 present – quorum achieved

**Members Present**

Village of Birch Run/P. Moore		Saginaw Twp/S. Grunwell
Brant Twp/P. Cooper		Thomas Twp/R. Taylor
Jonesfield Twp/L. Tibbits		Tittabawassee Twp/T. Metiva
Richland Twp/A. Reno		
City of Saginaw/P. Karwat		

**Members Absent**

City of Zilwaukee/J. Zittel		
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**Staff / Guests / Public**

Staff: K. Tessin/Administrative Director; C. Somers/Community Engagement Officer; K. Guinn/Customer Service Representative; no public or guests in attendance.

**III. Review Minutes and Other Information**

**A. Approve Meeting Minutes**

The minutes of the November 30, 2017, MMWA Executive Committee meeting were provided in the meeting packet.

*Motion by Jonesfield Twp/Tibbits, seconded by Tittabawassee Twp/Metiva, to approve the November 30, 2017, meeting minutes as presented.*

*Passed unanimously*

**IV. Financial Information Review and/or Approval**

**A. 2017 Financials**

Tessin recapped financials for 2017, noting that MMWA was just under budget for trash, recycling and yard waste collection, as expected, and under budget for trash disposal. Overall, recyclables processing came in at less than 40% of budget, but processing costs varied widely from month to month throughout the year. Due to high yard waste volumes, composting costs were over budget, so the 2018 budget was adjusted to reflect that trend. After two and one-half years, MMWA has received

about \$155,000 in rebate money from Waste Management.

*Motion by Village of Birch Run/Moore, seconded by Tittabawassee Twp/Metiva, to remove Mark Pilkington and add Russ Taylor as a check authorizer.*

*Passed unanimously*

## **V. Organizational/Administrative Items: Information &/or Approval**

### **A. Programming/Public Outreach Committee Report**

The Programming/Public Outreach Committee has not met; no report.

### **B. Personnel Committee Report**

The Personnel Committee has not met; no report.

### **C. Finance Committee Report**

The Finance Committee has not met; no report.

## **VI. Program Items: Information &/or Approval**

### **A. Revised Proposed 2018 Special Waste Drop Off Collection Schedule**

Tessin shared the proposed 2018 Household Special Waste Program schedule, noting that the number of All-in-One combination days has increased, with weekend and evening hours for those who cannot make daytime weekday events. The two Document Shredding events this year will also feature polystyrene foam recycling. Eyeglasses and eyeglass cases will be accepted at every drop-off day. Vendors will again be ERG Environmental Services and Valley City Electronics.

*Motion by Jonesfield Twp/Tibbits, seconded by Brant Twp/Cooper to recommend the Board of Trustees approve the proposed 2018 Special Waste Drop Off Collection Schedule.*

*Passed unanimously*

### **B. Report from MMWA Community Engagement Officer**

The holiday light recycling project concluded last week. Somers is waiting for weight totals from Rifkin Scrap Iron and Metal. MMWA's Earth Day Celebration will be held on Saturday, April 21, from 10 am to 2 pm at the Saginaw Children's Zoo, with the first 400 people receiving free admission if they bring a recyclable plastic container. Somers has made changes to the sponsorship levels for the event with the goal of covering most costs associated with the event. Tessin and Somers will coordinate an orientation of the Curbside Education Pilot with Waste Management staff on April 5. The participating recycling drivers, route managers, dispatch staff, and district manager will participate. Somers will create a FAQ sheet for participating communities so office staff are familiar with the curbside pilot and can address resident questions.

## **VII. Closed Session**

### **A. Enter Closed Session – Enter into Closed Session at 9:51 am**

*Motion to enter into closed session by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore.*

*Passed unanimously*

### **B. Closed Session – Exit into Open Session at 10:34 am**

*Motion to exit closed session and enter into open session made by Village of Birch Run/Moore, seconded by Tittabawassee Twp/Metiva.*

*Passed unanimously*

VIII. Other

A. Member/Staff Other

None

*Motion by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore to approve MMWA's benefits manual including the following revisions: adding New Year's Eve day as a holiday, paid bereavement leave is for legal relatives, bereavement days must be taken consecutively, with one day taken for the funeral/service.*

*Passed unanimously*

B. Next Board Meeting: 9:30 am, Monday, February 12, 2018 @ Thomas Twp Public Safety Bldg

C. Next Executive Committee Meeting: 9:30 am, Thursday, March 22, 2018 @ MMWA

IX. Adjourn

*Motion by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore, to adjourn the meeting at 10:38 am.*

*Passed unanimously*

Submitted by: Katharine Tessin/Administrative Director \_\_\_\_\_