



Mid Michigan Waste Authority Executive Committee Meeting Minutes

9:30 am – July 25, 2017

MMWA Office – 2063 S Miller Rd/James Twp

Following are the minutes of the regular meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Tuesday, July 25, 2017, at the Mid Michigan Waste Authority office, James Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

I. Welcome and Public Comment

Chair Grunwell called the meeting to order at 9:34 am. Public comment solicited – no public in attendance

II. Member Attendance Roll

5 present – quorum achieved

Members Present

Village of Birch Run/P. Moore		Saginaw Twp/S. Grunwell
Carrollton Twp/M. Pilkington		Tittabawassee Twp/T. Metiva
City of Saginaw/P. Karwat		

Members Absent

Brant Twp/P. Cooper		Thomas Twp/R. Taylor
Jonesfield Twp/L. Tibbits		City of Zilwaukee/J. Zittel

Staff / Guests / Public

Staff: K. Tessin/Administrative Director; Carol Somers/Community Engagement Officer; K. Guinn/Customer Service Representative; no public or guests in attendance.

III. Review Minutes and Other Information

A. Approve Meeting Minutes

The minutes of the May 18, 2017, MMWA Executive Committee meeting were provided in the meeting packet.

Motion by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore, to approve the May 18, 2017, meeting minutes as presented.

Passed unanimously

IV. Financial Information Review and/or Approval

A. MMWA 2017 YTD Financials

Tessin noted that YTD financials are as expected with MMWA at approximately 34.91% of budget through May 2017. MMWA received funds annually from Waste Management (WM) for public education efforts. Funds have been applied to the cost of the website redesign and will be utilized in support of next year's postcard mailing to all residents and publication of updated program rules and guidelines. That project will be discussed in greater detail at a future date. Saginaw County Solid Waste Fund (SCSWF) FY 2017 funds are on track to be brought to zero. Tessin will be reviewing

expenditures from previous years assigned to restricted and unrestricted funds to ensure proper classification. Recyclables processing costs have dipped below landfill disposal costs for some months and are at a weighted average of \$25.25/ton versus \$26.45/ton for landfill disposal. Recyclables processing costs total 11.51% of budgeted amount YTD.

V. Organizational/Administrative Items; Information &/or Approval

A. MMWA Restated Membership Contracts Update

MMWA is waiting for only a few restated membership contracts from member communities, and it is anticipated that they will arrive within the next week. The next step will be to publish the information as a legal notice in local newspapers, and then get updated and revised bylaws and articles of incorporation approved by each member community.

B. Waste Management Proposal related to State of Michigan 2017 fuel tax increase update

Tessin has another meeting with Pat Greve and Jill Reynolds on July 26. She has invited them to present any proposal requesting additional funds at a regularly scheduled executive committee meeting.

C. Recyclables Processing Contract Extension for 2018

ReCommunity has agreed to a one-year extension of the current recyclables processing contract with no change in pricing. The extension will need to be approved by the board of trustees.

Motion by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore, to recommend extending the recyclables processing contract through 2018 to the Board of Trustees.

Passed unanimously

D. Programming/Public Outreach Committee Report

The Programming Committee has not met; no report

E. Personnel Committee Report

The Personnel Committee has not met; no report

F. Finance Committee Report

The Finance Committee has not met; no report

VI. Program Items: Information &/or Approval

A. Special Waste Collection Update

MMWA is approximately halfway through its 2017 household special waste collection season, with a total of 1,073 cars dropping off materials thus far. More than 125,000 pounds of problem waste has been collected. There are eleven more events scheduled through September. Donations have increased. The new e-waste vendor, Valley City Electronics Recycling, is working out great. MMWA will hold its first-ever document shredding event on July 28.

B. Report from MMWA Community Engagement Officer

The redesigned MMWA website went live in late May, and has been receiving positive feedback from residents. Whenever a user searches for an item that is not on the website, Somers adds it to the materials database. Website analytics indicate that users are spending more time exploring the website than they did with the old site.

Somers reported that the curbside education pilot program will be delayed until Spring 2018 because

the contract paperwork was not received from the MDEQ in time to start the project in July as planned. Chair Grunwell noted that Saginaw Twp may still proceed with its recycling can giveaway, although the original plan was to distribute the cans in conjunction with the pilot program. Grunwell would like to see how many other communities are interested in ordering recycling cans for residents before Saginaw Twp places an order.

VII. Closed Session

A. Enter Closed Session – Enter into Closed Session at 10:15 am

Motion to enter into closed session by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore.

Passed unanimously

B. Closed Session – Exit into Open Session at 11:17 am

Motion to exit closed session and enter into open session made by Village of Birch Run/Moore, seconded by Tittabawassee Twp/Metiva

Passed unanimously

VIII. Other

A. Member/Staff Other

None

B. **Next Board Meeting:** 9:30 am, Monday, August 14, 2017 @ Thomas Twp Public Safety Bldg

C. **Next Executive Committee Meeting:** 9:30 am, Thursday, September 28, 2017 @ MMWA

IX. Adjourn

Motion by Village of Birch Run/Moore, seconded by Tittabawassee Twp/Metiva, to adjourn the meeting at 11:18 am.

Passed unanimously

Submitted by: Katharine Tessin/Administrative Director _____