



Mid Michigan Waste Authority Executive Committee Meeting Minutes

9:30 am – March 22, 2018
MMWA Office – 2063 S Miller Rd/James Twp

Following are the minutes of the regular meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, March 22, 2018, at the Mid Michigan Waste Authority office, James Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

I. Welcome and Public Comment

Chair Grunwell called the meeting to order at 9:32 am. Public comment solicited – no public in attendance.

II. Member Attendance Roll

7 present – quorum achieved

Members Present

Brant Twp/P. Cooper		Thomas Twp/R. Taylor
Jonesfield Twp/L. Tibbits		Tittabawassee Twp/T. Metiva
Richland Twp/A. Reno		City of Zilwaukee/J. Zittel
Saginaw Twp/S. Grunwell		

Members Absent

Village of Birch Run/P. Moore		City of Saginaw/P. Karwat
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Staff / Guests / Public

Staff: K. Tessin/Administrative Director; C. Somers/Community Engagement Officer; K. Guinn/Customer Service Representative; no public or guests in attendance.

III. Review Minutes and Other Information

A. Approve Meeting Minutes

The minutes of the January 25, 2018, MMWA Executive Committee meeting were provided in the meeting packet.

Motion by Jonesfield Twp/Tibbits, seconded by Brant Twp/Cooper, to approve the January 25, 2018, meeting minutes as presented.

Passed unanimously

IV. Financial Information Review and/or Approval

A. 2018 YTD Financials

Tessin provided information on member deposits noting balances have remained unchanged for several years and do not total an estimated one month of total services at current contracted prices as intended. She detailed how MMWA can utilize the 1% monthly collection services rebate to safeguard against that deficiency. Tessin shared information regarding MMWA’s restricted and unrestricted funds, and the work she is doing to identify which past expenses should have been paid with restricted funds. Tessin will consult with MMWA’s auditors on questions raised.

V. Organizational/Administrative Items: Information &/or Approval

A. Programming/Public Outreach Committee Report

The Programming Committee has not met; no report.

B. Personnel Committee Report

The Personnel Committee has not met; no report.

C. Finance Committee Report

The Finance Committee has not met; no report.

VI. Program Items: Information &/or Approval

A. Report from MMWA Community Engagement Officer

Somers noted that the household special waste program poster and the Earth Day flyer are being mailed to member communities this week, and digital versions of the documents were emailed to trustees and alternates on Monday. This year MMWA is providing communities with copies of the smaller HSW schedule, which is a good handout for residents. If communities would like more copies of any of these documents, they can print from the digital versions or contact MMWA. She provided an update on the Curbside Education Pilot, which will launch in parts of eight member communities on April 16. MMWA staff have been conducting mini recycling audits in the pilot areas so they have an accurate understanding of how many residents are placing plastic bags, foam, and greasy pizza boxes in their recycling containers prior to the curbside education campaign. Somers is working on an FAQ sheet and promotional materials but will not have final versions until she and Tessin meet with Waste Management personnel on April 5. The following week she will deliver an FAQ sheet and sample stickers to participating community offices and is available to give a short presentation to office personnel upon request.

VII. Closed Session

A. Enter Closed Session – Enter into Closed Session at 10:16 am

Motion to enter into closed session by Tittabawassee Twp/Metiva, seconded by Jonesfield Twp/Tibbits.

Passed unanimously

B. Closed Session – Exit into Open Session at 10:48 am

Motion to exit closed session and enter into open session made by Tittabawassee Twp/Metiva, seconded by Brant Twp/Cooper.

Passed unanimously

Motion to approve employee 2018 compensation packages made by City of Zilwaukee/Zittel, seconded by Jonesfield Twp/Tibbits.

Passed unanimously

VIII. Other

A. Member/Staff Other

None

B. Next Board Meeting: 9:30 am, Monday, April 9, 2018 @ Thomas Twp Public Safety Bldg

C. Next Executive Committee Meeting: 9:30 am, Thursday, May 24, 2018 @ MMWA

IX. Adjourn

Motion by Tittabawassee Twp/Metiva, seconded by City of Zilwaukee/Zittel, to adjourn the meeting at 10:54 am.

Passed unanimously

Submitted by: Katharine Tessin/Administrative Director _____