



Mid Michigan Waste Authority Executive Committee Meeting Minutes

9:30 am – November 21, 2019
MMWA Office – 2063 S Miller Rd/James Twp

Following are the minutes of the regular meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, November 21, 2019, at the Mid Michigan Waste Authority office, James Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

I. Welcome and Public Comment

Chair Grunwell called the meeting to order at 9:35 am. Public comment solicited – no public in attendance.

II. Member Attendance Roll

9 present – quorum achieved

Members Present

Village of Birch Run/P. Moore		City of Saginaw/P. Karwat
Brant Twp/P. Cooper		Saginaw Twp/S. Grunwell
Frankenmuth Twp/T. Hildner		Thomas Twp/R. Taylor
Jonesfield Twp/L. Tibbits		Tittabawassee Twp/T. Metiva
Richland Twp/A. Reno		

Members Absent

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Staff / Guests / Public

Staff: K. Tessin/Administrative Director; K. Guinn/Customer Service Representative II; no public or guests in attendance.

III. Review Minutes and Other Information

A. Approve Meeting Minutes

The minutes of the September 26, 2019, MMWA Executive Committee meeting were provided in the meeting packet.

Motion by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore, to approve the September 26, 2019, meeting minutes as presented.

Passed unanimously

IV. Financial Information Review and/or Approval

A. YTD Financial Information

YTD financials are as expected. Tessin noted the 10% increase in employee insurance for 2020. The group discussed authorizing Officer Annamarie Reno as a new check signer for the Authority.

Motion by Brant Twp/Cooper, seconded by Frankenmuth Twp/Hildner, to approve Officer Annamarie Reno as a MMWA check signer.

Passed unanimously

B. MMWA Audit RFP

The Authority released a RFP for audit services. The committee discussed the bids.

Motion by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore, to recommend to the Board approval of Berthiaume & Company as MMWA's auditor.

Passed unanimously

V. Organizational/Administrative Items: Information &/or Approval

A. 2020 Recycling Update

Tessin confirmed that every community chose to continue with recycling, with the exception of St. Charles Twp.

B. Proposed 2020 Executive Committee and Board Meeting Schedule

The group reviewed the proposed schedules for the Executive Committee and Board meetings for 2020.

Motion by Frankenmuth Twp/Hildner, seconded by Village of Birch Run/Moore, to recommend to the Board approval of the 2020 Executive Committee and Board Meeting schedules.

Passed unanimously

C. 2020 Executive Committee Slate

The need for a new Chair for the Executive Committee, as Chair Grunwell will be retiring in January, 2020, was discussed. It was agreed that Thomas Twp/Taylor was the best choice. It was then decided that Richland Twp/Reno would become Vice Chair and Village of Birch Run/Moore would be Treasurer.

Tessin will include the recommended slate for Board approval at MMWA's Annual meeting in December.

VI. Program Items: Information &/or Approval

A. 2019 HSW Report

The appointment-based system used for the 2019 HSW events worked as planned and the presence of deputies from the Saginaw County Sheriff Department was beneficial. While car volume decreased, when compared with the 2018 events, tonnage per car increased. Tessin recommended the program no longer accept foam and, due to cost, reduce the number of All in One events by one.

B. 2020 HSW RFP

MMWA released an RFP for Household Hazardous Waste and Electronic Waste. The bids were discussed.

Motion by Frankenmuth Twp/Hildner, seconded by Jonesfield Twp/Tibbits, to recommend to the Board approval of ERG as the vendor for the Authority's HSW and E-Waste events and the proposed 2020 Special Waste Schedule.

Passed unanimously

VII. Other

A. Member/Staff Other

B. Annual Board Meeting: 9:30 am, Monday, December 9, 2019 @ Thomas Twp Public Safety Bldg

C. Next Executive Committee Meeting: 9:30 am, Thursday, January 23, 2020 @ MMWA

VIII. Adjourn

Motion by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore, to adjourn the meeting at 10:38 am.

Passed unanimously

Submitted by: Katharine Tessin/Administrative Director _____