



Mid Michigan Waste Authority Executive Committee Meeting Minutes

9:30 am – March 26, 2020

MMWA Office – 2063 S Miller Rd/James Twp

Following are the minutes of the regular meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held electronically on Thursday, March 26, 2020, at the Mid Michigan Waste Authority office, James Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

I. Welcome and Public Comment

Chair Taylor called the meeting to order at 9:35 am. Public comment solicited – no public in attendance.

II. Member Attendance Roll

7 present – quorum achieved

Members Present

Village of Birch Run/P. Moore		City of Saginaw/P. Karwat
Frankenmuth Twp/T. Hildner		Saginaw Twp/D. Gotham
Jonesfield Twp/L. Tibbits		Thomas Twp/R. Taylor
Richland Twp/A. Reno		Tittabawassee Twp/T. Metiva*

*Partial

Members Absent

Brant Twp/P. Cooper		
---------------------	--	--

Staff / Guests / Public

Staff: K. Tessin/Administrative Director; K. Guinn/Customer Service Representative II; no public or guests in attendance.

III. Review Minutes and Other Information

A. Approve Meeting Minutes

The minutes of the January 23, 2020, MMWA Executive Committee meeting were provided in the meeting packet.

Motion by Richland Twp/Reno, seconded by Jonesfield Twp/Tibbits, to approve the January 23, 2020, meeting minutes as presented.

Passed unanimously

IV. Financial Information Review and/or Approval

A. YTD Financial Information

Tessin explained that in total, MMWA is currently under budget. Both collection and landfill costs are at 15% of budget, while recycling is at 11.25% of budget. Overall, Solid Waste contracts are at 15% of budget, which is slightly lower than the 17% we would expect to see at the end of February. Administrative costs are at 10.5% and programming costs are at 11.25% of budget.

B. 2019 Audit Update

Tessin advised members Darcie Shelagowski from Berthiaume & Company CPAs was onsite at MMWA to prepare the audit and should have it finalized before the next Executive Committee meeting scheduled for May 21, 2020.

V. Organizational/Administrative Items: Information &/or Approval

A. COVID-19 Update

Tessin went over the services that are currently impacted due to the COVID-19 virus outbreak. In the City of Saginaw, the City has suspended recycling collection and delayed yard waste collection through April 13, 2020. Waste Management (WM) is suspending bulk collection beginning April 1st and will be delaying the scheduled April 1, 2020, start of yard waste collection. WM did not provide a date for when these services will resume. MMWA has posted all of this information on our Facebook page and website. City of Saginaw/Karwat shared that the City of Saginaw is also suspending its brush/chipping service, and the City compost site and convenience station will also be closed for the time being.

Tessin explained the difference between bundled brush, that can be collected with the trash, as opposed to yard waste or loose branches that are collected by the City of Saginaw. Per Saginaw Twp/Gotham, the Saginaw Twp brush site will stay closed. Chair Taylor stated that Thomas Twp is keeping its brush site closed until April 13th.

Tessin noted that three cities in Isabella County have suspended recycling collection and the City of Bay City and City of Midland are determining the impact on services due to the virus.

Tessin advised members she has consulted with MMWA's attorney regarding the impact of COVID-19 and various state orders on our solid waste services agreements and curbside services.

VI. Program Items: Information &/or Approval

A. 2020 Special Waste Drop Off Update

Tessin explained that we will have to wait and see what is in place at the time of the first event in May. We may have to cancel, depending on the guidelines regarding the virus outbreak.

VII. Closed Session

A. Enter Closed Session – Enter into Closed Session at 9:45 am

Motion to enter into closed session by Richland Twp/Reno, seconded by Frankenmuth Twp/Hildner.

Passed unanimously

B. Closed Session – Exit into Open Session at 10:02 am

Motion to exit closed session and enter into open session made by Richland Twp/Reno, seconded by City of Saginaw/Karwat.

Passed unanimously

Motion to approve 2019 total compensation plan made by Richland Twp/Reno, seconded by City of Saginaw/Karwat.

Passed unanimously

Motion to extend Assistant Administrative Director employment offer to Michele Oldenburg made by Tittabawassee Twp/Metiva, seconded by Village of Birch Run/Moore.

Passed unanimously

VIII. Other

A. Member/Staff Other

None

B. **Next Board Meeting:** 9:30 am, Monday, April 13, 2020 @ Thomas Twp Public Safety Bldg

C. **Next Executive Committee Meeting:** 9:30 am, Thursday, May 21, 2020 @ MMWA

IX. Adjourn

Motion by Richland Twp/Reno, seconded by Village of Birch Run/Moore, to adjourn the meeting at 10:06 am.

Passed unanimously

Submitted by: Katharine Tessin/Administrative Director _____