



## Mid Michigan Waste Authority Executive Committee Meeting Minutes

9:30 am – May 20, 2021

Thomas Twp Public Safety Building 8215 S Shields Dr/Thomas Twp and Zoom

Following are the minutes of the regular meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, May 20, 2021, at the Thomas Twp Public Safety Building, Thomas Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

### I. Welcome and Public Comment

Chair Taylor called the meeting to order at 9:32 am. Public comment solicited – no public comment.

### II. Member Attendance Roll

8 present – quorum achieved

#### Members Present

Brant Twp/P. Cooper		Saginaw Twp/D. Gotham
Frankenmuth Twp/T. Hildner		Thomas Twp/R. Taylor
Richland Twp/A. Reno		Tittabawassee Twp/T. Metiva

#### Members Attending by Zoom

Village of Birch Run/P. Moore		City of Saginaw/P. Karwat
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#### Members Absent

City of Frankenmuth/B. Smith		
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#### Staff / Guests / Public

Staff: K. Tessin/Administrative Director; S. Thayer/Assistant Administrative Director; K. Guinn/Customer Service Representative II; Darcie Shelagowski/Berthiaume & Company, DJ Bourdow/GFL (via Zoom).

### III. Review Minutes and Other Information

#### A. Approve Meeting Minutes

The minutes of the March 4, 2021, MMWA Executive Committee meeting were provided in the meeting packet.

*Motion by Tittabawassee Twp/Metiva, seconded by Richland Twp/Reno, to approve the March 4, 2021, meeting minutes as presented.*

*Passed unanimously*

### IV. Financial Information Review and/or Approval

#### A. 2021 YTD Financial Information

Treasurer Moore provided an overview of the Authority's current financial status.

*Motion by Tittabawassee Twp/Metiva, seconded by Frankenmuth Twp/Hildner, to approve the 2021 YTD Treasurer's report.*

*Passed unanimously*

## **B. 2020 Audit**

MMWA's 2020 audit was present by Darcie Shelagowski, from Berthiaume & Company. She advised the audit had an unmodified opinion and stated the audit contained nothing unexpected. The revised format for the Statement of Revenues, Expenses, and Change in Fund Net Position, approved in 2020, was implemented. Berthiaume will complete additional research and advise MMWA if the chart of accounts needs to be revised for 2022.

*Motion by Frankenmuth Twp/Hildner, seconded by Brant Twp/Cooper, to recommend to MMWA's Board of Trustees approval of the 2020 audit.*

*Passed unanimously*

## **V. Organizational/Administrative Items: Information &/or Approval**

### **A. MERS Resolutions Approval**

Tessin reviewed multiple MERS forms that together revise the employer contribution for the Administrative Director position, create a MERS plan for all other staff which will have a matching contribution structure of a 100% employer match of up to 6% of an employee's contribution. Members asked for confirmation that employees could borrow only against any employee contributions, not against employer contributions.

*Motion by Richland Twp/Reno, seconded by Tittabawassee Twp/Metiva, to recommend MMWA's Board of Trustees approve the package of MERS form and resolutions.*

*Passed unanimously*

*Motion by Tittabawassee Twp/Metiva, seconded by Richland Twp/Reno, to recommend to MMWA's Board of Trustees approval of a resolution allowing the Authority's Chair to sign MERS forms in lieu of MMWA submitting meeting minutes to MERS. The Board must still approve all resolutions.*

*Passed unanimously*

### **B. Solid Waste Agreement Working Group Update and Discussion**

Tessin laid out a potential calendar if MMWA decided to issue a Request for Proposal (RFP). The RFP would be developed over the summer, released on September 15<sup>th</sup> or 30<sup>th</sup> and due within 30 days. This timeframe allows for review and approval by member communities with time built in for any resident education requirements necessary if program rules and guidelines change substantially.

Tessin advised that based on a preliminary Zoom meeting with GFL, GFL seems quite serious about pursuing MMWA's business. Tessin was directed to further research GFL including financials and current municipal agreements.

Tessin has been in contact with Jill Reynolds from Waste Management (WM) keeping her advised of MMWA's progress as it researches potential solid waste agreements. Per Reynolds, WM is developing an extension proposal that should be available soon.

Republic Services has not followed through on its stated interest in MMWA's business.

Emphasis continues to be on the quality and maintenance of the collection vehicles.

Planned next steps include a small group (Taylor, Reno, Karwat, Gotham and Tessin) meeting with GFL and WM. Tessin is to gather two to three proposals from attorneys and/or consultants to develop an RFP.

Tessin also advised that given the State of Michigan's goal of improving its recycling rate from 15% to 45% there are multiple types of funding available and an emphasis, for areas like ours, on creating hub and spoke models for both residential recycling and organics management, which highlights the potential for working with the City of Bay City and the City of Midland.

## VI. Program Items: Information &/or Approval

### A. Special Waste Update

Per Tessin, 279 cars attended MMWA's first special waste event of 2021. The event was a success with many residents expressing their thanks that this program is available to residents in Saginaw County.

## VII. Other

### A. Member/Staff Other

None

B. Next Board Meeting: 9:30 am, Monday, June 14, 2021 @ Thomas Twp Public Safety Bldg and via Zoom

C. Next Executive Committee Meeting: 9:30 am, Thursday, September 23, 2021 @ Thomas Twp Public Safety Bldg

## VIII. Adjourn

*Motion by Tittabawassee Twp/Metiva, seconded by Saginaw Twp/Gotham, to adjourn the meeting at 10:35 am.*

*Passed unanimously*

Submitted by: Katharine Tessin/Administrative Director \_\_\_\_\_