



## Mid Michigan Waste Authority Special Call Executive Committee Meeting Minutes

9:30 am – February 17, 2022

Thomas Twp Public Safety Building 8215 S Shields Dr/Thomas Twp

Following are the minutes of the Special Call meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, February 17, 2022, at the Thomas Twp Public Safety Building, Thomas Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

### I. Welcome and Public Comment

Chair Taylor called the meeting to order at 9:36 am. Public comment solicited – no public comment.

### II. Member Attendance Roll

6 present – quorum achieved

#### Members Present

Brant Twp/P. Cooper		City of Saginaw/P. Karwat
City of Frankenmuth/B. Smith		Saginaw Twp/D. Gotham
Frankenmuth Twp/T. Hildner		Thomas Twp/R. Taylor

#### Members Absent

Village of Birch Run/P. Moore		City of Zilwaukee/M. Bourbina
Tittabawassee Twp/T. Metiva		

#### Staff / Guests / Public

Staff: K. Tessin/Administrative Director; S. Thayer/Assistant Administrative Director; Jill Reynolds/MMWA

### III. Organizational/Administrative Items: Information &/or Approval

#### A. Review Second Draft RFP

Tessin reviewed the charts included in the meeting packet beginning with the landfill disposal rate/ton, recyclable processing rate/ton, and yard waste composting rate/cubic yard as provided in the submitted RFP's. She also reviewed some additional information requested such as specifics regarding equipment, office space, the 1% rebate, a public recycling drop off, school recycling and potential changes in service days. Members discussed requirements for proof of agreements from vendors that they will have the necessary equipment ready to go at the start of the contract. Regarding office space, City of Saginaw/Karwat recommended MMWA find a space of their own to rent and not be tied to a vendor location. Thomas Twp/Taylor asked Saginaw Twp/Gotham if Saginaw Twp would have a location suitable to host special waste drop off events as Saginaw Twp is centrally located. It was agreed the inclusion of the 1% rebate needs to be confirmed with each vendor.

Tessin then reviewed the consolidated pricing charts for manual, carted and separate pricing proposals. After looking at all the charts the committee asked Tessin to create a simpler one page chart detailing what members are paying now and what the first and last year of manual service and carted service pricing proposals would look like.

In preparation for the mandatory interviews Tessin will provide each vendor with a list of expected

topics/questions. In addition she will follow up with each vendor if there are specific questions including with Priority Waste as it did not provide financial information as requested in the RFP.

#### IV. Next Scheduled MMWA Meetings

- A. Mandatory RFP Vendor Meeting: 8:30 am, Thursday, March 3, 2022 @ Thomas Twp Public Safety Bldg.
- B. Next Executive Committee Meeting: 9:30 am, Thursday, March 24, 2022 @ Thomas Twp Public Safety Bldg.
- C. Next Board Meeting: 9:30 am, Monday, April 11, 2022 @ Thomas Twp Public Safety Bldg.

#### V. Adjourn

*Motion by Saginaw Twp/Gotham, seconded by City of Saginaw/Karwat, to adjourn the meeting at 11:14 am.*

*Passed unanimously*

Submitted by: Katharine Tessin/Administrative Director \_\_\_\_\_