



Mid Michigan Waste Authority Executive Committee Meeting Minutes

9:30 am – November 18, 2021

Thomas Twp Public Safety Building 8215 Shields Dr/Thomas Twp

Following are the minutes of the regularly scheduled meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday November 18, 2021, at the Thomas Twp Public Safety Building Saginaw, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

I. Welcome and Public Comment

Chair Taylor called the meeting to order at 9:34 am. Public comment solicited – no public in attendance.

II. Member Attendance Roll

Six Trustees present – Quorum Achieved

Members Present

Brant Twp/P. Cooper		Saginaw Twp/D. Gotham
City of Saginaw/P. Karwat		Thomas Twp/R. Taylor
Richland Twp/A. Reno		Tittabawassee Twp/T. Metiva

Members Absent

Village of Birch Run/P. Moore		Frankenmuth Twp/T. Hildner
City of Frankenmuth/B. Smith		

Staff / Guests / Public

Staff: K. Tessin/Administrative Director; S. Thayer/Assistant Administrative Director; M. Naud/RRS

III. Review Minutes and Other Information:

A. Approve September 23, 2021, Executive Committee meeting minutes.

Motion by Tittabawassee Twp/Metiva seconded by City of Saginaw/Karwat to approve the September 23, 2021, Executive Committee meeting minutes.

Passed unanimously

B. Approve October 26, 2021, Special Call Executive Committee (SWAG) meeting minutes.

Motion by Tittabawassee Twp/Metiva seconded by Richland Twp/Reno to approve the October 26, 2021, Special Call Executive Committee (SWAG) meeting minutes.

Passed unanimously

IV. Financial Information Review and/or Approval

A. Fiscal 2021 YTD Financials

Tessin reported that while landfill expenses have been higher than estimated MMWA is on target YTD versus budget overall. Tessin noted the collection agreement fuel surcharge has not been applied.

Motion by Tittabawassee Twp/Metiva seconded by Saginaw Twp/Gotham to approve the Fiscal 2021 YTD Financials.

Passed unanimously

B. Copier Replacement Proposals

Tessin advised the committee MMWA's color portion of the copier is broken and Brady's Business cannot replace the needed parts because as the machine is outdated. Tessin provided three estimates for a new copier.

Motion by Tittabawassee Twp/Metiva seconded by City of Saginaw/Karwat, to approve purchasing of a new copier through Applied Imaging pending Tessin confirmation of purchasing versus leasing numbers.

Passed unanimously

V. Organizational/Administrative Items: Information and/or Approval

A. Approve 2022 Executive Committee and Board of Trustees Meeting Schedule

Approval of the proposed 2022 meeting schedule was tabled.

Motion by Brant Twp/Cooper seconded by Tittabawassee Twp/Metiva to table review and approval of MMWA's 2022 Executive Committee and Board of Trustees meeting schedule.

Passed unanimously

B. Approve 2022 Executive Committee Slate

Tessin advised committee that Richland Twp/Reno was leaving, creating an opening for the Vice-Chair position and an opening on the Executive Committee. Brant Twp/Cooper stepped forward to take on the Vice-Chair position and City of Zilwaukee Trustee Mary Bourbina was recommended as a new member of the Executive Committee.

Motion by Tittabawassee Twp/Metiva seconded by City of Saginaw/Karwat to approve the 2022 Executive Committee Slate.

Passed unanimously

C. Administrative Personnel Review

Tessin advised the Executive Committee of the unprofessional conduct of a customer service representative and recommended the employee be terminated with insurance continued to month end.

Motion by Richland Twp/Reno seconded by Tittabawassee Twp/Metiva to terminate the Customer Service Representative as discussed.

D. COVID Policy

Tessin requested the group consider supplementing MMWA employees' PTO for a COVID absence.

Motion by Richland Twp/Reno seconded by Saginaw Twp/Gotham to approve 40 hours of COVID pay with proof of a positive COVID test.

Passed unanimously

E. Part Two of First Draft Solid Waste Services Request for Proposal

Using the Companion Piece document provided at an earlier meeting Tessin and the group concluded its page by page review of the outstanding key items in the draft RFP. Among the items discussed were liquidated damages, a one percent (1%) rebate, references, and the performance guarantee amount.

The review of the second draft was set for December 9th at 9:30 am.

VII. Program Items: Information and/or Approval

A. Saginaw County Health Department Funds

Tessin advised MMWA will be receiving \$12,874 in leftover Saginaw County Solid Waste Fund monies from the Saginaw County Health Department.

B. MMWA's 2021 Holiday Light Recycling Drive Update

Thayer reviewed the program noting this is the seventh year of MMWA's annual holiday light drive. A press release along with social media posts were sent to each participating municipality. After some COVID concerns in 2021 this year saw an increase in participants for a total of fifteen locations in Saginaw County and one in Gratiot County.

C. Approve 2022 Special Waste Drop Off Schedule

Tessin reviewed the proposed schedule noting that the total number of events would decrease by one while the total car capacity at each event would increase. She proposed keeping two shred events while reducing the hours from four to two.

Motion by Tittabawassee Twp/Metiva seconded by Saginaw Twp/Gotham to approve the 2022 Special Waste Drop off schedule.

Passed unanimously

VIII. Next Scheduled MMWA Meetings

A. Next Board Meeting: 9:30 am, Monday, December 13, 2021 @ Thomas Twp Public Safety Building.

B. Next Executive Committee Meeting: 9:30 am, Thursday, January 27, 2022 @ Thomas Twp Public Safety Building.

Motion by Richland Twp/Reno, seconded by City of Saginaw/Karwat, to adjourn the meeting at 11:32 am.

Passed unanimously

Submitted by: Katharine Tessin/Administrative Director _____