



Mid Michigan Waste Authority
Executive Committee Meeting Minutes
9:30 am –May 18, 2023
Thomas Twp Public Safety Building 8215 S Shields Dr/Thomas Twp

Following are the minutes of the regularly scheduled Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, May 18, 2023, at the Thomas Twp Public Safety Building, Thomas Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

I. Welcome

Chair Taylor called the meeting to order at 9:02 am.

II. Member Attendance Roll

7 present – quorum achieved.

Members Present

Brant Twp/P. Cooper		Thomas Twp/R. Taylor
Richland Twp/R. Grose		Tittabawassee Twp/T. Metiva
City of Saginaw/B. London alt		City of Zilwaukee/M. Bourbina
Saginaw Twp/D. Gotham		

Members Absent

City of Frankenmuth/B. Smith		Frankenmuth Twp/T. Hildner
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Staff / Guests / Public

Staff: K. Tessin/Administrative Director; S. Thayer/Assistant Administrative Director; A. Kruse/Priority, M. Long/Priority, S. Charboneau/WM, D. Reams/WM, J. Reynolds/WM.

III. Public Comment

No public comment.

IV. Review Minutes and Other Information

A. Approve March 23, 2023, Executive Committee Meeting Minutes

Motion by Richland Twp/Grose, seconded by Tittabawassee Twp/Metiva to approve the March 23, 2023, Executive Committee Meeting Minutes.

Passed unanimously.

V. Financial Information Review and / or Approval

A. 2023 YTD Financial Information

Tessin stated that financials year to date are on target. Priority invoicing has been accurate and timely. WM invoicing has been accurate and timely. WM invoicing is changing to carted rates except for Thomas Twp as of May 1, 2023.

Motion by Tittabawassee Twp/Metiva, seconded by Richland Twp/Grose, to approve the 2023 YTD Financials.

Passed unanimously.

B. Member Deposits

Tessin reiterated how MMWA has handled the application of the one percent rebate to member deposits since late 2015 and the plan for same going forward. While preparing for MMWA's FY 2022 audit which will detail the revised member deposits, she discovered that as the Village of Chesaning was still a member of MMWA through February 28, 2017, the one percent rebate applied to the Village's eligible collection costs added approximately \$1500 to the accumulated funds. The Executive Committee discussed options related to these funds including that MMWA had expenses at that time related to the Village such as attorney fees, etc.

Motion by Richland Twp/Grose, seconded by Tittabawassee Twp/Metiva to retain the one percent rebate funds related to the Village of Chesaning.

Passed unanimously.

C. WM Ed Fund Balance

Tessin stated that there was a provision in the previous collection contract that specified MMWA receive \$12k from WM each year for education related activities. MMWA used that money for a new website design several years ago. Otherwise, MMWA has let the funds accrue in anticipation of redesigning and mailing the MMWA Loop Guide. For various reasons such as the uncertainty regarding the curbside recycling program in 2019 and recognition that new service contracts might greatly impact the curbside program, the funds continued to accumulate.

Tessin provided a chart detailing education expenses related to the new service contracts grouped by member communities that selected Priority and member communities that selected WM and applying a percentage of the accumulated funds based on the corresponding percentage of house count. This proposal would leave the member communities that selected Priority with a small balance. The member communities that selected WM would pay approximately \$0.50 per household which is within the 2023 solid waste service estimates for carted communities.

Motion by Tittabawassee Twp/Metiva, seconded by Saginaw Twp/Gotham to approve the use of accumulated WM education funds as proposed.

Passed unanimously.

VI. Organizational / Administrative Items Information and / or Approval

A. Change in WM Management Representative

Contract language requires the vendor designate, and MMWA approve, a management representative. WM designated a team of Doug Reams, Joe Weiss, Jill Reynolds and Shawn Charboneau. Weiss has been promoted to Director of Innovation and will no longer be part of WM's management representative team. Reams provided the required the written notice of the change.

B. Update WM Cart Roll Out

Tessin stated that the first phase went very well. Cart delivery was more concentrated than planned

lasting less than four weeks. Tessin noted call volume has been extremely high with 3,300 tickets created just for residents in carted communities. Residents have been asking about their specific cart delivery date, swapping from 96 gallon to 64 gallon carts, missing or extra carts, premium manual service, recycling schedules and various service issues.

Tessin stated that Thayer is continuously monitoring MMWA's Facebook page and various community pages with cart related content. MMWA staff are calling residents to swap carts in Brady Twp, Chesaning Twp, and Chapin Twp with Bridgeport Twp and Tittabawassee Twp next. Tessin stated MMWA has started phase three of cart roll out which is reconciliation. Due to continuing high call volume and staffing level any work other than taking resident calls, including reconciliation, can only be performed before 8:00 am, after 6:00 pm and on the weekends.

The WM portal is still on track for a June roll out.

i. Side Door Service

MMWA and WM have agreed to put some structure and consistency into the Side Door Service process. Once WM approves a parcel for Side Door Service a form will be mailed to the resident for their doctor to sign stating the resident is unable to handle the carts due to a disability/health condition. Once that form is returned, MMWA will advise WM to begin Side Door Service for the resident. Cart will be removed, resident will use bags for trash and for residents who recycle a 64 gallon recycling carts will be provided. MMWA will retain the physical copy of the form. If, per their internal guidelines, WM is not able to approve Side Door Service, the resident would then be offered premium manual service with no upcharge. To ensure consistency MMWA will implement the same Side Door Service process with Priority adjusted for manual service.

Motion by Richland Twp/Grose, seconded by Tittabawassee Twp/Metiva to approve the proposed Side Door Service Process.

Passed unanimously.

C. Priority

Tessin stated that tickets are running around 400 – 500 plus a month. There are a small number of tickets at the margin that require additional follow up from the resident to MMWA and MMWA to Priority for the same reasons that have been identified since February; responses not received in a timely manner, responses are incomplete, the supporting video or picture does not match the service ticket address or what MMWA has requested and a few bulk issues.

Richland Twp/Grose said that service has stabilized in Richland Twp noting an issue with a two ton limit bridge appears to have been resolved.

Tessin noted that due to a personal issue Vince Hoyumpa could not attend the meeting. Andrea Kruse from Priority stated that she came to the meeting to speak to the communication issues. She also explained that AMCS has been a complete disappointment to Priority but that Priority remains committed delivering a Priority portal.

D. Saginaw County Solid Waste Management Planning Committee/ Part 115 Update

Tessin stated that there seems to be a consensus that the State will delay the call for plans until early 2024. Tessin relayed she attended a meeting earlier that week with County personnel designed to begin the process of determining how to address the specific requirements of rewriting the County's

solid waste plan. This group determined that beginning in August it would meet every other month. Tessin detailed the list of required personnel comprising the Materials Management Planning Committee. Tessin stated that attendees agreed the County should handle writing the plan and not default to EGLE.

VII. Program Items Information and / or Approval

A. Update 2023 HSW Drop Off Program

Thayer stated that MMWA held its first two HSW events with the third one scheduled for June 24, 2023. MMWA also held its first of two scheduled shred events. Thayer detailed that 611 cars came through the first two HSW events and 82 cars came through the shred event. To date \$1,594.78 in donations has been collected including a \$100.00 credit card donation made online.

Thayer stated the June 24, 2023, HSW event will be held in Bridgeport Twp at the old Candlelite Bowling Center parking lot.

IX. Closed Session

None

X. Next Scheduled MMWA Meetings

A. Next Board Meeting: 9:30 am, Monday, October 9, 2023 @ Thomas Twp Public Safety Bldg.

B. Next Executive Committee Meeting: 9:30 am, Thursday, September 21, 2023 @ Thomas Twp Public Safety Bldg.

Adjourn

Motion by Tittabawassee Twp/Metiva, seconded by Richland Twp/Grose, to adjourn the meeting at 9:45 am.

Passed unanimously.

Submitted by: Katharine Tessin/Administrative Director _____