



Mid Michigan Waste Authority  
Executive Committee Meeting Minutes  
9:30 am – September 21, 2023  
Thomas Twp Public Safety Building 8215 S Shields Dr/Thomas Twp

Following are the minutes of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, September 21, 2023, at the Thomas Twp Public Safety Building, Thomas Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

**I. Welcome**

Vice Chair Cooper called the meeting to order at 9:30 am.

**II. Member Attendance Roll**

7 present – quorum achieved.

**Members Present**

Brant Twp/P. Cooper		Saginaw Twp/D. Gotham
Frankenmuth Twp/T. Hildner		Tittabawassee Twp/T. Metiva
Richland Twp/R. Grose		City of Zilwaukee/M. Bourbina
City of Saginaw/B. London alt		

**Members Absent**

City of Frankenmuth/B. Smith		Thomas Twp/R. Taylor
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**Staff / Guests / Public**

Staff: K. Tessin/Administrative Director; S. Thayer/Assistant Administrative Director; S. Charboneau/WM J. Reynolds/WM, D. Reams/WM, M. Long/Priority Waste, A. Kruse/Priority Waste; S. Boetel/US Ecocycle; D. Shelagowski/Berthiaume & Co.

**III. Public Comment:**

No public comment.

**IV. Review Minutes and Other Information**

A. Approve May 21, 2023, Executive Committee Meeting Minutes (Motion and Second)

*Motion by Richland Twp/Grose, seconded by Tittabawassee Twp/Metiva to approve the May 21, 2023, Executive Committee Meeting Minutes.*

*Passed unanimously.*

**V. Financial Information Review and/or Approval**

A. 2023 YTD Financial Information (Motion and Second)

Tessin stated that everything is normal. Tessin will be putting together an analysis of the HSW program as members will again need to determine how many events we want to hold given the anticipated increase in costs next year.

*Motion by Tittabawassee Twp/Metiva, seconded by Frankenmuth Twp/Hildner, to approve the 2023 YTD Financials.*

*Passed unanimously.*

B. MMWA FY 2022 Audit (Motion and Second)

Tessin stated that there is nothing unusual about the 2022 Audit. She noted the reset to Member Deposits is reflected in this Audit. D. Shelagowski/Berthiaume & Co stated that MMWA received an unmodified opinion, which is the best opinion given. Shelagowski referenced the Statements of Revenues, Expenses, and Change in Fund Net Position on page eight noting the change in net position from \$1.1MM versus last year's \$1.5MM is due mostly to the reset in Member Deposits. Shelagowski reaffirmed that as approximately 95% of MMWA's budget is directly attributable to curbside services MMWA's financials are relatively simple.

Tessin asked if each Member Community should have an official letter explaining the Member Deposit reset. Shelagowski responded that from an audit standpoint a letter is not needed, but one could be informative. Members decided that a formal letter should be sent to each Municipality so each will have their own specific record.

*Motion by Richland Twp/Grose, seconded by Tittabawassee Twp/Metiva to recommend to MMWA's Board of Trustees approval of MMWA's FY 2022 audit as presented.*

*Passed unanimously.*

VI. Organizational / Administrative Items Information and / or Approval

A. WM Update

Tessin stated that call volumes are back to normal, and reconciliation is winding down. MMWA had over 1,600 items to reconcile between all communities and Tessin expects to provide WM with a house count adjustment of around 200 units. Tessin stated that MMWA is a test case for WM as a user of this type of portal. She also stated that MMWA office staff will be holding a Webex call with a WM expert to find out more details of what else can be done in the portal. Tessin stated that both portals have been very helpful.

B. Priority Waste

Tessin stated that she and Thayer had a meeting with Andrea, Vince, and Todd to reset communication. Since then, there have been improvements and the amount of back and forth has substantially decreased. Tessin also stated that MMWA and Priority put in place a bed bug process and an improved bulk process. The Priority portal remains a work in progress and Priority is still working on electronic routing. Priority has advised MMWA the first electronic routing is slated to be implemented with one truck starting October 2, 2023.

C. Saginaw County Solid Waste Management Planning Committee/Part 115 Update

Tessin stated yesterday she attended an EGLE meeting about Part 115 and that the call for plans remains on schedule for next week. Once EGLE calls for plans, each County has 180 days to determine who will write the plan and advise the State. That notification will start a three year clock during which plans are to be completed. Chris Klawuhn from the Saginaw County Health Department (SCHD) has been tasked by the Saginaw County Board of Commissioners (SCBOC) to manage this project. At this time the Saginaw County Solid Waste Management Planning Committee (SCSWMPC)

appears to have not been reformed which may impact the process of forming the required Materials Management Planning Committee (MMPC). Some of the uncertainty about next steps may be clarified at the next meeting scheduled for October 8<sup>th</sup>.

## VII. Program Items Information and / or Approval

### A. Update 2023 HSW Drop Off Program

Thayer stated that MMWA held two shred events and five hazardous waste events this past summer. In total 1,713 cars/residents come through the events which is 218 cars more than in 2022. Thayer stated that MMWA also collected more in donations this year compared to 2022. Thayer stated this year NNWA collected a total of \$5,900.91 in donations between all the events which is an increase of \$1,506.10. Thayer stated she would have more event totals and data at the Board of Trustees meeting in October.

## IX. Closed Session

None

## X. Next Scheduled MMWA Meetings

A. Next Board Meeting: 9:30 am, Monday, October 9, 2023 @ Thomas Twp Public Safety Bldg.

B. Next Executive Committee Meeting: 9:30 am, Thursday, November 16, 2023 @ Thomas Twp Public Safety Bldg.

## Adjourn

*Motion by Tittabawassee Twp/Metiva, seconded by Saginaw Twp/Gotham, to adjourn the meeting at 9:53 am.*

*Passed unanimously.*

Submitted by: Katharine Tessin/Administrative Director \_\_\_\_\_