



Mid Michigan Waste Authority
Executive Committee Meeting Minutes
9:30 am – November 16, 2023
Thomas Twp Public Safety Building 8215 S Shields Dr/Thomas Twp

Following are the minutes of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, November 16, 2023, at the Thomas Twp Public Safety Building, Thomas Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

I. Welcome

Chair Taylor called the meeting to order at 9:31 am.

II. Member Attendance Roll

6 present – quorum achieved.

Members Present

Brant Twp/P. Cooper		Saginaw Twp/D. Gotham
Richland Twp/R. Grose		Thomas Twp/R. Taylor
City of Saginaw/P. Karwat		City of Zilwaukee/M. Bourbina

Members Absent

City of Frankenmuth/B. Smith		Tittabawassee Twp/T. Metiva
Frankenmuth Twp/T. Hildner		

Staff / Guests / Public

Staff: K. Tessin/Administrative Director, S. Thayer/Assistant Administrative Director, S. Charboneau/WM, D. Reams/WM, J. Reynolds/WM, A. Kruse/Priority Waste, M. Long/Priority Waste, S. Boetel/US Ecocycle; A. Ellis/US Ecocycle.

III. Public Comment:

D. Reams/WM praised MMWA's Facebook page for its content educating residents about carts.

IV. Review Minutes and Other Information

A. Approve September 21, 2023, Executive Committee Meeting Minutes

Motion by Richland Twp/Grose, seconded by Saginaw Twp/Gotham, to approve the September 21, 2023, Executive Committee Meeting Minutes.

Passed unanimously.

V. Financial Information Review and / or Approval

A. 2023 YTD Financial Information

Tessin stated that everything is normal. Tessin reminded Members the collection number is skewed because carts were actually rolled out in early summer and the blended estimates were calculated using a fall cart implementation date. There may also be a small gap given the net house count

adjustment. Currently MMWA is at 71% of budget which is slightly under for the year. Tessin stated that going forward MMWA will lump the Administration and Programming categories together.

Motion by City of Saginaw/Karwat, seconded by Richland Twp/Grose, to approve the 2023 YTD Financials.

Passed unanimously.

B. House Count Timing Variances

Tessin stated that, per the contracts, MMWA is required to provide its collection vendors with a house count number for the full year by January 15th. In 2023, purely by coincidence, reconciliation was completed around the same time as the 2024 Annual Member Information Reports were submitted to MMWA resulting in a thoroughly researched house count number for carted communities. Saginaw Twp/Gotham asked if the October house count number could be used for 2024 especially as the number was used with the County for tax purposes. In previous years, for any municipality that had a change in its house count number between submitting the Annual Member Information Report and the end of the calendar year, MMWA would make that adjustment effective January 1st. Members agreed that any change in house count between when the Annual Member Information Report is submitted and the end of the calendar year would be included in that January 15th number.

VI. Organizational / Administrative Items Information and / or Approval

A. 2024 Executive Committee Slate

Taylor stated that, having met his goal of seeing MMWA through the RFP and contract negotiation processes over the past two years, he will be resigning as MMWA's Board Chair effective at MMWA's Annual meeting in December. Taylor advised that he had spoken with City of Saginaw/Karwat and Karwat is willing to serve as the new Chair. Karwat's movement created an Officer opening for Secretary which City of Zilwaukee/Bourbina agreed to fill. Taylor proposed that the replacement Thomas Twp MMWA Trustee, Deidre Frollo, be appointed to fill the resulting open slot.

Motion by Richland Twp/Grose, seconded by City of Saginaw/Karwat, to recommend for approval by MMWA's Board of Trustees the proposed 2024 Executive Committee Slate including City of Saginaw/Karwat as Chair, City of Zilwaukee/Bourbina as Secretary and adding Thomas Twp/Frollo.

Passed unanimously.

B. 2024 Meeting Schedule

Motion by Richland Twp/Grose, seconded by Saginaw Twp/Gotham, to recommend for approval by MMWA's Board of Trustees the proposed 2024 Meeting Schedule.

Passed unanimously.

C. WM Update

Tessin stated all communication between MMWA and WM is going well and both plan to continue a monthly meeting schedule in 2024. As part of the next phase of cart roll out WM drivers are now tagging trash in bags and/or cans that is not next to a cart. This will help MMWA identify any remaining addresses that are eligible for carts that did not have carts delivered and any addresses that have been setting out material but are not eligible for service as part of the MMWA program.

D. Priority Waste Update

Tessin stated services and communication are going well.

E. Saginaw County Solid Waste Management Planning Committee (SCSWMPC)/Part 115 Update

Tessin stated plans have not yet been called for. Tessin stated that Thayer went to the SCSWMPC meeting earlier that week in her place. Thayer reported that a SCSWMPC slate has been approved for 2023 including a Chair and Vice Chair. Thayer added that Saginaw County Health Department/Klawuhn reviewed the requirements for the 11 positions on the Materials Management Planning Committee and that Tessin, Iris Waste Diversion/Sarah Archer and WM/Matt Cabello are interested. Karwat was also in attendance. Tessin stated that she went to the November Gratiot County Board of Commissioners meeting to introduce herself and spoke briefly about Part 115 requirements.

VII. Program Items Information and / or Approval

A. Holiday Light Recycling Drive Update

Thayer stated that the program began November 15, 2023. MMWA has 18 locations participating this year along with GM Metal Casting and Hayes Park. Bins have been delivered to those that didn't have any and fliers were mailed out.

B. 2024 HSW Drop Off Schedule

Tessin noted that costs for the program continue to increase. MMWA receives approximately \$103,000 from the Saginaw County Solid Waste Fund, an amount that has not changed in several years. MMWA added a credit card donation option which had a minimal impact as did providing residents with specific information about costs and donating while they were in line at the events. Tessin detailed options for funding the 2024 program which included continuing with MMWA member communities subsidizing the difference, switching from five four hour events to four five hour events which would pull out the fixed costs of labor and supplies for one event, requiring payment to register, putting a more direct donation request on the Eventbrite email confirmation, limiting latex paint to ten cans per car, charging for latex paint as a pilot program, or stop taking latex paint. Gotham suggested pursuing sponsorships to help with costs. Karwat stated he thinks that MMWA should subsidize the costs so residents dispose of HSW material properly. Taylor suggested approving five dates approving the dates and continuing to pursue additional funding.

Motion by City of Saginaw/Karwat, seconded by Richland Twp/Grose, to recommend for approval by MMWA's Board of Trustees the proposed 2024 HSW Schedule.

Passed unanimously.

XIII. Closed Session

Brant Twp/Cooper made a motion to enter into closed session under MCL 15.268 Section 8 1A to consider the periodic personnel evaluations of MMWA staff.

Motion by Brant Twp/Cooper, seconded by Saginaw Twp/Gotham, to enter into closed session.

Passed by Roll Call

Brant Twp – Yay
Richland Twp - Yay
Saginaw City – Yay

Saginaw Twp – Yay
Thomas Twp – Yay
City of Zilwaukee – Yay

Closed session entered into at 10:09 am.

Motion to exit closed session and enter into open session made by City of Zilwaukee/Bourbina, seconded by City of Saginaw/Karwat.

Passed unanimously.

Open session entered into at 10:17 am.

Motion to have special meeting on November 27, 2023, at 11:00 am to discuss personnel evaluations made by Richland Twp/Grose, seconded by City of Saginaw/Karwat.

Passed unanimously.

IX. Next Scheduled MMWA Meetings

A. Next Board Meeting: 9:30 am, December 11, 2023 @ Thomas Twp Public Safety Bldg.

B. Next Executive Committee Meeting: 9:30 am, Thursday, January 25, 2024 @ Thomas Twp Public Safety Bldg.

Adjourn

Motion by Saginaw Twp/Gotham, seconded by City of Zilwaukee/Bourbina, to adjourn the meeting at 10:25 am.

Passed unanimously.

Submitted by: Katharine Tessin/Administrative Director _____