



Mid Michigan Waste Authority
Executive Committee Meeting Minutes
9:30 am – January 25, 2024
Thomas Twp Public Safety Building 8215 S Shields Dr/Thomas Twp

Following are the minutes of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, January 25, 2024, at the Thomas Twp Public Safety Building, Thomas Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

I. Welcome

Chair Karwat called the meeting to order at 9:30 am.

II. Member Attendance Roll

6 present – quorum achieved.

Members Present

Frankenmuth Twp/T. Hildner		Saginaw Twp/D. Gotham
Richland Twp/R. Grose		Thomas Twp/D. Frollo
City of Saginaw/P. Karwat		City of Zilwaukee/M. Bourbina

Members Absent

Brant Twp/P. Cooper		Tittabawassee Twp/T. Metiva
City of Frankenmuth/B. Smith		

Staff / Guests / Public

Staff: K. Tessin/Administrative Director, S. Thayer/Assistant Administrative Director, S. Charboneau/WM, D. Reams/WM, A. Kruse/Priority Waste, M. Long/Priority Waste.

III. Public Comment:

None

IV. Review Minutes and Other Information

A. Approve November 16, 2023, Executive Committee Meeting Minutes.

Motion by Tittabawassee Twp/Metiva, seconded by Richland Twp/Grose, to approve the November 16, 2023, Executive Committee Meeting Minutes.

Passed unanimously.

B. Approve November 27, 2023, Special Call Executive Committee Meeting Minutes.

Motion by Tittabawassee Twp/Metiva, seconded by Richland Twp/Grose, to approve the November 27, 2023, Special Call Executive Committee Meeting Minutes.

Passed unanimously.

C. Approve November 16, 2023, Executive Committee Closed Session Meeting Minutes.

Motion by Tittabawassee Twp/Metiva, seconded by Richland Twp/Grose, to approve the November 16, 2023, Executive Committee Closed Session Meeting Minutes.

Passed unanimously.

D. Approve November 27, 2023, Special Call Executive Committee Closed Session Meeting Minutes.

Motion by Tittabawassee Twp/Metiva, seconded by Richland Twp/Grose, to approve the November 27, 2023, Special Call Executive Committee Closed Session Meeting Minutes.

Passed unanimously.

V. Financial Information Review and / or Approval

A. 2023 YTD Financial Information

Tessin stated that YTD numbers are on target. Tessin walked members through the new simple financials format. Tessin stated that through November MMWA is at 88% of budget which looks very good for the full year.

Motion by Saginaw Twp/Gotham, seconded by Tittabawassee Twp/Metiva, to approve the 2023 YTD Financials.

Passed unanimously.

VI. Organizational / Administrative Items Information and / or Approval

A. Audit Services RFP Results

Tessin stated that MMWA's previous engagement with Berthiaume ended last year with the FY 2022 audit. Tessin solicited Audit service recommendations from multiple member communities. MMWA released an RFP in early January sending it to Berthiaume, Quast Janke & Co, CPA's, Looby Baumgarten, P.C. and Andrews Hooper Pavlik PLC. Looby did not respond and Andrews Hooper declined to provide a proposal. Tessin provided a chart comparing proposals.

Motion by Frankenmuth Twp/Hildner, seconded by Tittabawassee Twp/Metiva, to approve Berthiaume & Co. as MMWA's Auditor for FY 2023 through FY 2027.

Passed unanimously.

Tessin provided a summary of MMWA's inclement weather plan. Each year MMWA emails an inclement weather plan to all member communities which stresses the safety of MMWA residents and the drivers and includes tips like not using white bags or putting your trash cart on a mountain of snow and ice. MMWA also reminds members that if services are impacted the next attempt will be on their next scheduled service day. Tessin noted we do have some weather impact most years with the most dramatic example being the polar vortex back in 2019. Tessin stated that sometimes MMWA has to explain to residents why an unknowable event like inclement weather can't be planned for unlike how staffing for recognized holidays which are specified in the contract and can be planned for months in advance.

B. WM Update

Tessin stated service and communication with WM is going well. Tessin reminded the Executive Committee that WM drivers started tagging personal cans and excessive bags outside of the cart in the beginning of the year to educate residents that they should live within a cart or purchase an additional cart. At that time trash outside of the carts was still being collected. Tessin stated as of February 1, 2024, personal cans and excessive trash will be tagged and left. MMWA is still having monthly meetings with WM regarding billing and other routine items.

Tessin and Thayer recently had a productive meeting with Saginaw Twp code enforcement. MMWA detailed the service ticket process between MMWA and WM, showed the MMWA portal and showed a few video clips from the WM portal.

C. Priority Waste Update

Tessin stated that everything is going well, communication and service are good. Tessin stated that due to inclement weather three trucks went off the roads in Richland Twp last week. As a result all trucks in Richland Twp were pulled on the service day.

D. Saginaw County Solid Waste Management Planning Committee (SCSWMPC)/Part 115 Update
A 2024 SCSWMPC has been appointed with including both Karwat and Tessin. Tessin is the Secretary. Tessin stated that plans have been called for and that one issue may be finding people with the required credentials. Tessin asked the Executive Committee to think of any City or Village elected officials that might be interested.

VII. Program Items Information and / or Approval

A. Holiday Light Recycling Drive Update

Thayer stated that the program finished on January 15, 2024, and all lights have been turned into Rifkin. Thayer stated that she didn't have totals yet, but she should have them by the Board meeting.

B. 2024 HSW/Shred Events Update

Thayer stated that we have five hazardous waste events and two shred events. Thayer stated that all events are posted on our website and residents have already started signing themselves up. Thayer stated that she sent out an email to all member communities with a flier attached. A donation button is now included on the sign-up page, in the confirmation email, and on our webpage.

XIII. Closed Session – No Closed Session

IX. Next Scheduled MMWA Meetings

A. Next Board of Trustees Meeting: 9:30 am, Monday, February 12, 2024 @ Thomas Twp Public Safety Bldg.

B. Next Executive Committee Meeting: 9:30 am, Thursday, March 21, 2024 @ Thomas Twp Public Safety Bldg.

Adjourn

Motion by Tittabawassee Twp/Metiva, seconded by Saginaw Twp/Gotham, to adjourn the meeting at 9:59 am.

Passed unanimously.

Submitted by: Katharine Tessin/Administrative Director _____