



Mid Michigan Waste Authority  
Executive Committee Meeting Minutes  
9:30 am – May 15, 2025  
Thomas Twp Public Safety Building 8215 S Shields Dr/Thomas Twp

Following are the minutes of the regular meeting of the Executive Committee of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held on Thursday, May 15, 2025, at the Thomas Twp Public Safety Building, Thomas Twp, Michigan, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

**I. Welcome**

Chair Karwat called the meeting to order at 9:30 am.

**II. Member Attendance Roll**

Five present – quorum achieved.

**Members Present**

Carrollton Twp/D. Sumption		Saginaw Twp/M. Comstock
City of Frankenmuth/B. Smith		Tittabawassee Twp/T. Metiva
Richland Twp/R Grose		City of Zilwaukee/M. Bourbina
City of Saginaw/P. Karwat		

**Members Absent**

Brant Twp/P. Cooper		Thomas Twp/D. Frollo
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**Staff / Guests / Public**

Staff: K. Tessin/Administrative Director, S. Thayer/Assistant Administrative Director, J. Rowley/WM

**III. Public Comment:**

None

**IV. Review Minutes and Other Information**

**A. Approve March 20, 2025, Executive Committee Meeting Minutes.**

*Motion by Richland Township/Grose, seconded by Tittabawassee Twp/Metiva, to approve the March 20, 2025, meeting minutes as presented.*

*Passed unanimously.*

**V. Financial Information Review and/or Approval**

**A. 2025 YTD Financial Information**

Tessin reported that YTD MMWA is on target.

*Motion by Tittabawassee Twp/Metiva, seconded by Richland Twp/Grose, to approve the 2025 YTD Financials as presented.*

*Passed unanimously.*

**B. FY 2024 Audit**

Tessin advised that as required hard copies of the Audit and the Auditor's letter were distributed in addition to the electronic version included in the meeting packet. Tessin stated that either K. Berthiaume or D. Shelagowski from Berthiaume & Co will attend the Board of Trustees meeting in June to present

MMWA's FY 2024 Audit. Tessin walked members through the Audit focusing primarily on the Statement of Revenues, Expenses, and Change in Fund Net Position.

*Motion by Richland Twp/Grose, seconded by Tittabawassee Twp/Grose, to recommend to MMWA's Board of Trustees approval of the 2024 Audit as presented.*

*Passed unanimously.*

## **VI. Organizational/Administrative Items: Information &/or Approval**

### **A. New Phone System Update**

Tessin stated that new phones will be installed within the next two weeks. All incoming and outgoing calls will be recorded as part of the new system.

### **B. Facilities Parking Lot Improvements**

Members reviewed the chart included in the meeting packet detailing proposals received to improve the MMWA parking lot.

*Motion by Richland Township/Grose, seconded by Tittabawassee Twp/Metiva, to approve the proposal submitted by the Saginaw County Road Commission to complete improvements to the MMWA parking lot as presented.*

*Passed unanimously.*

### **C. WM Update**

Tessin stated all operations are running well with no reported issues. Yard waste collection has begun. This marks the third year of the current contract.

### **D. Priority Update**

Tessin stated that there were some concerns with Priority Waste managers not consistently responding to service issues within the required 24-hour timeframe. Other than that, everything is running well with no major issues.

### **E. Materials Management Planning Committee/Part 115**

Tessin stated Saginaw County's work plan has been approved. The plan now requires final approval at the highest level within EGLE. Once the Work Plan is approved EGLE will provide the County with a grant agreement to review and approve.

## **VII. Program Items: Information &/or Approval**

### **A. 2025 HSW Drop Off Update**

Thayer stated that MMWA has held two HHW events with a total of 790 residents participating. Despite a 19% no-show rate, most vacant spots were filled by walk-ins. The first event brought in 49,650 pounds of waste including 14,000 pounds of latex paint and 12,000 pounds of electronic waste. A total of \$4,748.51 has been received in donations to date. Most of the donations came in as cash donations, with \$108.25 donated online. Thayer stated the next MMWA event is scheduled for Saturday, June 21, 2025, from 8 am until noon. The first Shred event is scheduled for Tuesday, June 10, 2025, from 4 pm – 6 pm. Thayer stated that 130 residents are currently registered.

## **VIII. Closed Session**

None

## **IX: Next Scheduled MMWA Meetings**

### **A. Next Board Meeting: 9:30 am on Monday, June 9, 2025 @ Thomas Twp Public Safety Bldg**

B. Next Executive Committee Meeting: 9:30 am on Thursday, September 18, 2025 @ MMWA

X. Adjourn

*Motion by Richland Twp/Grose, seconded by City of Zilwaukee/Bourbina to adjourn the meeting at 10:00 am.*

*Passed unanimously.*

Submitted by: Katharine Tessin/Administrative Director \_\_\_\_\_