



# Mid Michigan Waste Authority Annual Board of Trustees Meeting Minutes

9:30 am – December 14, 2020  
Held remotely via Zoom

The following are the minutes of the Annual meeting of the Board of Trustees of the Mid Michigan Waste Authority (Authority), a Michigan Municipal Corporation, located in Saginaw County, Michigan, held Monday, December 14, 2020, electronically via Zoom, pursuant to written notice served on the members of the Authority and in compliance with the Open Meetings Act.

## I. Welcome and Public Comment

Chair Taylor called the meeting to order at 9:31 am. Public comment solicited – no public in attendance.

## II. Pledge of Allegiance

## III. Member Attendance Roll

15 present – quorum not achieved)

### Members Present

Brady Twp/P. Goodrich		City of Saginaw/P. Karwat
Bridgeport Twp/ A Jordan		Saginaw Twp/D. Gotham
Carrollton Twp/D. Sumption		Spaulding Twp/E. Masters
Chesaning Twp/K. Hornak	alt	Thomas Twp/R. Taylor
City of Frankenmuth/B. Smith		Tittabawassee Twp/T. Metiva
Frankenmuth Twp/T. Hildner		Wheeler Twp/J. Rohde
Maple Grove Twp/C. Bishop		City of Zilwaukee/M. Bourbina
Richland Twp/A. Reno		

### Members Absent

Albee Twp/J. Wasmiller		James Twp/E. Hak
Bethany Twp/TBD		Jonesfield Twp/M. Stanley Alt
Village of Birch Run/P. Moore		Kochville Twp/S London Alt
Birch Run Twp/R. Letterman		Lakefield Twp/TBD
Blumfield Twp/K. Huber		Marion Twp/S. Goschka
Village of Breckenridge/C. Seeley		Village of Merrill/N. Brown
Brant Twp/P. Cooper		Village of St. Charles/H. Aue
Buena Vista Twp/D. Fairris		St. Charles Twp/C. Levens Alt
Chapin Twp/B. Radabaugh		Swan Creek Twp/S. Golden
Fremont Twp/D. LaClair		

### Staff / Guests / Public

Staff: K. Tessin/Administrative Director; K. Guinn/Customer Service Representative II; Lee Glazier/Jonesfield Twp Trustee; Johnnie Schmidt/Lakefield Twp Supervisor, Beth London/City of Saginaw, Ken Dey/Tittabawassee Twp.

#### IV. Review Minutes and Other Information

##### A. Approve February 10, 2020, Meeting Minutes

The minutes of the February 10, 2020, MMWA Board of Trustees meeting were provided in the meeting packet.

*Motion by Chesaning Twp/Hornak, seconded by Wheeler Twp/Rohde, to approve the February 10, 2020, meeting minutes as presented.*

*Passed unanimously*

##### B. Approve June 8, 2020, Meeting Minutes

The minutes of the June 8, 2020, MMWA Board of Trustees meeting were provided in the meeting packet.

*Motion by Tittabawassee Twp/Metiva, seconded by City of Zilwaukee/Bourbina, to approve the June 8, 2020, meeting minutes as presented.*

*Passed unanimously*

#### V. Financial Information Review and/or Approval

##### A. 2020 YTD Financial Information

MMWA YTD financials are where they should be as of October, 2020. Tessin added that the MMWA should receive additional Saginaw County Solid Waste Fund (SCSWF) monies.

##### B. MMWA 2019 Audit

Tessin went over the 2019 audit, letting the group know that it was very standard. The audit did not differ from those of previous years.

*Motion by Richland Twp/Reno, seconded by Tittabawassee Twp/Metiva, to approve the 2019 Audit.*

*Passed unanimously*

##### C. 2021 Solid Waste Services Estimates

The Solid Waste Service Estimates for 2021 were provided by Tessin.

##### D. 2021 MMWA Budget

Tessin shared that the budget for 2021 is an aggregate of each individual community.

*Motion by Tittabawassee Twp/Metiva, seconded by Wheeler Twp/Rohde, to approve the 2021 Budget.*

*Passed unanimously*

##### E. Proposed MERS Defined Contribution Plan Adoption Agreement Addendum

The MERS form for the Plan Adoption Agreement addendum was explained by Tessin.

*Motion by Richland Twp/Reno, seconded by Chesaning Twp/Hornak, to approve the MERS Contribution Plan Adoption Agreement Addendum.*

*Passed unanimously*

#### VI. Organizational/Administrative Items: Information and/or Approval

##### A. MMWA Internet Connection

Chair Taylor went over the document Tessin had provided to the group, regarding MMWA's internet issues. The group then discussed the history of MMWA's internet connection, concerns as, at this time, MMWA is only a tenant at the location through December 31, 2022, and potential short and long term

solutions.

*Motion by Frankenmuth Twp/Hildner, seconded by City of Zilwaukee/Bourbina, to approve moving forward with proposed short and long term solutions to MMWA's internet issues.*

*Passed unanimously*

#### **B. Proposed 2021 Executive Committee Slate**

The board reviewed the recommended 2021 Executive Committee Slate.

*Motion by Tittabawassee Twp/Metiva, seconded by Spaulding Twp/Masters, to approve the 2021 Executive Committee Slate.*

*Passed unanimously*

#### **C. Proposed 2021 Meeting Schedule**

The board reviewed the recommended 2021 meeting schedule for 2021.

*Motion by Chesaning Twp/Hornak, seconded by Richland Twp/Reno, to approve the 2021 Meeting Schedule.*

*Passed unanimously*

#### **D. MMWA Articles of Incorporation and Bylaws Update**

Tessin advised the group that over the course of 2021, there will be revised Articles of Incorporation and Bylaws documents that will need approval. She shared that she has been working on these documents with Alex Thibodeau of Foster Swift, and hopes to have them completed early in 2020.

#### **E. Solid Waste Contract Planning Committee**

Chair Taylor reviewed MMWA's plan for a working group and negotiating committee for upcoming Solid Waste Contracts, which will start meeting in the new year.

#### **F. Daily Operations Year 2020 Summary**

Tessin detailed that MMWA took in 13,500 calls during 2020, which is an increase of 500 calls from 2019. She described how the increase in calls was primarily due to Covid-19, inclement weather and flooding.

### **VII. Program Items: Information and/or Approval**

#### **A. 2020 Special Waste Season Update**

Due to Covid-19 MMWA had four events in 2020 instead of seven.

#### **B. 2020/2021 Holiday Lights Program**

A General Motors plant has been added to the list of current drop off locations. MMWA provided the plant signage, so that their light collection was branded as being connected to the MMWA Holiday Lights program.

#### **C. Proposed 2021 Special Waste Drop Off Schedule**

The Board reviewed the recommended 2021 Special Waste Drop Off schedule. Tessin explained the number of events will be reduced to six events from seven. Each event has a fixed cost element. It is more cost effective to have fewer events with more cars. Circumstances allowing, events are still expected to run from May through September and will also include two shred events.

*Motion by Chesaning Twp/Hornak, seconded by Tittabawassee Twp/Metiva, to approve the proposed 2021 Special Waste Drop Off Schedule.*

*Passed unanimously*

VIII. Other

A. Member/Staff Other

1. Tessin – M. Oldenburg is no longer with MMWA. The position will be reposted, with a focus on social media and operations experience.

2. Chesaning Twp/Hornak – At Chesaning Twp meetings WM is discussed. Would like to thank the committee for keeping the collection costs down.

B. Next Executive Committee Meeting: 9:30 am, Thursday, January 21, 2021 @ TBD

C. Next Board Meeting: 9:30 am, Monday, February 8, 2021 @ TBD

IX. Adjourn

*Motion by Tittabawassee Twp/Metiva, seconded by Spaulding Twp/Masters, to adjourn the meeting at 10:13 am.*

*Passed unanimously*

Submitted by: Katharine Tessin/Administrative Director \_\_\_\_\_